

# **Nemo Vista School Elementary Parent & Family Engagement Plan 2025-2026**

## **Section 1: Jointly Developed Expectations & Objectives**

**Nemo Vista Elementary works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.**

The Parent and Family Engagement Committee, which is made up of the parent facilitator, district parent and family engagement coordinator, principal, faculty members, and parents will meet as needed to make decisions about parent and family engagement plans. The Parent and Family Engagement Committee will use input from surveys and meetings regarding parent and family engagement. This information that is gathered will be used to plan and provide ongoing services to improve student success. The school will also engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. The Title I committee, made up of teachers, parents, and school staff, will determine the effectiveness of the parent and family engagement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in the number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. If the Title I School-wide Plan is not satisfactory to parents, comments will be submitted to the district. Requests by parents for opportunities for regular meetings will be addressed.

## **Section 2: Communication**

**Nemo Vista School Elementary will communicate with and distribute information to parents and families.**

- The school parent and family engagement plan is made available to families and the local community on the school website, included in the informational packet at the annual meeting and is also included in the student handbook which is written in an understandable language for the parents. Signatures are obtained from each parent acknowledging the receipt of the NVE parent and family engagement plan summary. Parents may contact the parent facilitator Regina Tilley at (501) 893-2435 for more information.
- The school will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, study skills and wellness tips.
- Parents will be surveyed regarding volunteer interests.
- The school will create a Web site to house classroom websites for each teacher. Homework assignments and pertinent classroom information will be available on classroom websites. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year. Parents may use email to communicate with members of the school staff.
- Each teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- The school provides regular two way communication by ParentSquare,, email, text features within apps like Class Dojo, and social media if necessary.
- The school will provide reports/report cards to parents every 4.5 weeks with information regarding their child's academic progress and upcoming classroom and school events.
- The school will hold an informational meeting to explain their child's test results and standardized test scores.

- The school offers meetings at various times and in different formats such as online, texts, face to face, or home visits.
- The school will post notices in school facilities and provide information for local newspapers and radio stations about parent workshops and meetings.
- The school will use the student handbook, school website, signage at the school entrance, and parent orientation meetings about the School wide Title I Plan and how to get a copy upon request.
- The school ensures that information related to school, and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand. The school provides paper copies as well as social media, and website posts and would translate to another language if needed.

### **Section 3: Building Staff Capacity**

**Nemo Vista Elementary School staff will build their capacity to work with parents as equal partners.**

- The professional development requirements are met for teachers and administrators through the required professional development on a rotation schedule that is assigned by the state.
- The school conducts surveys during the school year to gather input from parents. We recognize that parents play an integral role in assisting student learning and value the contribution of parents.
- The school implements programs such as Family Night to build ties between home and school.
- The school responds to parent requests for parent and family engagement activities by providing materials from the parent center.
- Section 4 of the handbook provides the school's process for resolving parent concerns.

## **Section 4: Building Parent Capacity**

**Nemo Vista Elementary provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.**

- These meetings will include parent training sessions to help parents understand how to enhance their child's education.
- These meetings will include a series of family nights that provide an opportunity for parents and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement.
- The school will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising the School's Title I Plan.
- Right to Know Letters
- Parent center with magazines, informative materials, and learning materials
- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.
- The school will make use of the DESE website and tools for parents at <http://www.arkansased.gov>.
- Parent Facilitator's and the elementary counselor's newsletters
- Parents are provided access online to lesson plans with I can statements and standards
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
  - Awards day presentations
  - Family Night
  - Parent education workshops
  - Open House

- Parent-school organization
- Various Committees
- Family wellness connections
- Grade level meetings
- Community volunteer readers

## **Section 5: Coordination**

**Nemo Vista Elementary School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families.**

- The school utilizes community resources in the instructional process.
- Boston Mountain Rural Health Center offers free preschool and Kindergarten physicals to Nemo Vista Elementary Students.
- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory committee to provide advice and guidance for school improvement.
- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school. Leaders of the organization will be utilized in appropriate decisions.
- Coordinate and integrate parent and family engagement strategies with parent and family engagement strategies under other programs, such as the Head Start Program, Reading First Program, Early Reading First Program, Even Start Program, Parents as Teachers Program, and, Home Instruction Programs for Preschool Youngsters, and state-run preschool programs.
- The school engages in other activities that will use community resources to strengthen school programs, practices, and learning such as partnering with colleges for Family Night, local agencies during Health Fair Week, community

professionals during Career Fair, Conway County Public Library, and community volunteer readers.

- Holiday Assistance, Shop With A Cop, work with churches and local food banks
- Shadow day for students transitioning to elementary, middle, and high school
- The Parent and Family Engagement Plan will be incorporated into the school's improvement plan.

### **Section 6: Annual Title I Meeting (*Title I schools*)**

**Nemo Vista Elementary holds an Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.**

- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign in sheet and the minutes for this meeting were generated separately from any other events and kept on file in the school's office.
- Parents will be informed of their rights under Title I at the meeting. We will also mail them a copy of their rights.
- This meeting generally happens at the beginning of each school year.

### **Section 7: School-Parent Compact (*Title I schools*)**

**Nemo Vista Elementary School jointly develops with parents a School-Parent Compact as required under Title I, Part A.**

- School staff, parents, and students have developed a school-parent-student compact. This compact outlines how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

- The school provides regular two-way meaningful communication through conferences (no fewer than two a year), progress reports every 4.5 weeks, reasonable access to staff and opportunities to volunteer.
- The teachers have access to a volunteer resource book that contains volunteers in a variety of roles.

## **Section 8: Reservation of Funds (*Title I schools*)**

**Schools that use Title I, Part A funds will set-aside for parent and family engagement programs and activities**

- NV Elementary School is not required to set-aside Title I, Part A funds parent and family engagement programs and activities.

## **Assurances**

Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.

- A.1: The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.
- [ADE Rules Governing Parental Involvement Section 3.02.3]
- A.2: The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:
  - the School Engagement Plan
  - a parent-friendly explanation of the School and District's Engagement Plan
  - the informational packet
  - contact information for the parent facilitator designated by the School.
- [A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]
- A.3: The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.
- [A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]
- A.4: The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)
- [A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]

- A.5: The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.
- [A.C.A. § 6-15-1704(a)(3)(B)]
- A.6: The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:
  - to help organize meaningful training for staff and parents,
  - to promote and encourage a welcoming atmosphere, and
  - to undertake efforts to ensure that engagement is recognized as an asset to the School.
- [A.C.A. § 6-15-1702(c)(1-2)]
- A.7: The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book.
- [A.C.A. § 6-15-1702(b)(6)(B)(ii)]
- A.8: The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year.
- [A.C.A. § 6-15-1702(b)(3)(B)(ii)]
- A.9: The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.
- [ADE Rules Governing Parental Involvement Section 3.02.2]
- A.10: The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:
  - what students will be learning
  - how students will be assessed
  - what a parent should expect for his or her child's education
  - how a parent can assist and make a difference in his or her child's education.
- [A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]
- A.11: Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.
- [A.C.A. § 6-15-1702(b)(7)(B)(ii)]
- A.12: The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.
- [A.C.A. § 6-15-1702(b)(6)(B)]
- A.13: The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.
- [ESSA § 1116(a)(3)(D)]
- A.14: The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov)
- [ESSA § 1116(b)(4)]
- A.15: The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- [ESSA § 1116(c)(4)(C)]



### School Information

<b>School Name:</b>	Nemo Vista Elementary
<b>School Engagement Facilitator Name:</b>	Regina Tilley
<b>Plan Revision/Submission Date:</b>	July 30, 2025
<b>District Level Reviewer Name, Title:</b>	Lindsey Ketchum, District Parent/Family Engagement Coordinator
<b>District Level Approval Date:</b>	July 30, 2025

### 2025-26 Elementary Parent & Family Engagement Committee

<u>Teacher/Staff</u>	<u>Title</u>
Regina Tilley	Elementary Parent & Family Engagement Facilitator
Lindsey Ketchum	District Parent & Family Engagement Coordinator
Johnna Setzer	Elementary Principal
Halli Mallett	Parent
Anna Snuggs	Parent
Jessica Morton	Parent
Jessica Howell	Parent
Nikki Bushong	Parent
Aly Bryant	Parent
Monica Ross	Parent
Jamie Owens	Parent/Parapro
Becky Barnhardt	Counselor
Jennifer Stark	Food Service

### References

#### State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

#### Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312, 6318, 6320](#)

Find additional guidance on the DESE Parent and Family Engagement Requirements webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov) or visit our website [#EngagementMattersAR](#)